



Minutes: April 23, 2014, 7:00 a.m.

City of Moscow Council Chambers • 206 E 3rd Street • Moscow, ID 83843

McCabe called the meeting to order at 7:03 a.m.

Attendance:

Commission Members	Staff Present	Others Present
John McCabe, Chair	Jeff Jones, Executive Director	
John Weber	Don Palmer, Treasurer	
Dave McGraw	Stephanie Kalasz, City Clerk	
Steve Drown		
Brandy Sullivan		
Steve McGeehan		

Absent: Art Bettge

1. Consent Agenda - Any item will be removed from the consent agenda at the request of any member of the Board and that item will be considered separately later.
 - A. Minutes from March 26, 2014
 - B. February 2014 Payables
 - C. March 2014 Payables
 - D. March 2014 Financials

ACTION: Approve the consent agenda or take such other action deemed appropriate.

McGraw moved and McGeehan seconded approval of the consent agenda. Motion carried unanimously.

2. Public Comment for items *not on agenda*: 3 minute limit – None offered
3. Announcements
 - o Presentation: New Market Tax Credits, Dave Glaser, President, Montana Community Development Corporation, Monday, April 28, 1:00 p.m. - 2:30 p.m., City Hall Council Chambers
 - o University of Idaho Elevator Pitch and Business Plan Competition is coming up April 25th & 26th.
<http://www.uidaho.edu/cbe/experientiallearning/entrepreneurship-program/elevator-pitch-competition>
& <http://www.uidaho.edu/cbe/experientiallearning/entrepreneurship-program/business-plan-competition>
 - o Palouse Knowledge Corridor (PKC) "Be the Entrepreneur," Saturday - Wednesday, June, 21-25, 2014
<http://pkcecamp.com/>

Jones went through the list of announcements and there was some discussion.

4. General Agency Updates– Jeff Jones

- Standing Committees – Jeff Jones
 - ✓ Draft Committee Schedules (to be distributed at the meeting)
- Training Report – National Association of Environmental Professionals Annual Conference
- Set Budget Hearing for August 13, 2014

ACTION: Approve the Budget Hearing schedule. Reserve the August 13, 2014 meeting for the 2014 Budget Hearing. Authorize staff to prepare the required notice to the County by April 30, 2014.

Jones discussed the standing committees and there was discussion about who will and might serve. There was also discussion about what days would work best for the standing committees to meet.

Jones said he attended a brownfield training with Alisa Anderson. He displayed the class schedule to show what he attended at the conference and he discussed some of the sessions. He said costs will be reimbursed by the EPA as part of the clean-up grant.

Jones said that the URA is required by law to set the budget hearing and notify the County. Weber moved to set the budget hearing for August 13, 2014. McGeehan seconded the motion. Motion carried unanimously.

5. Legacy Crossing Update – Jeff Jones

- EPA Assessment /Cleanup Grant Work Plan – 6th and Jackson
 - ✓ Draft Voluntary Cleanup Program (VCP) Application
- Trip Report – Globe Mills Redevelopment Project, Sacramento, CA
- Market Absorption RFP

Jones said last Friday, he submitted the Draft Voluntary Cleanup Program Application and he anticipates getting the agreement in the next few weeks. There was discussion about how the project would move forward after the agreement is signed. McCabe asked if there has been more interest in the property. Jones said yes he heard from a firm in Spokane. The agency will have to have to send out a request for proposals when the property is ready.

Jones displayed an aerial photo of the Globe Mills Redevelopment Project in Sacramento, California. He discussed the project and how it was funded. He displayed photos of the development from several different angles outside and inside. He explained how the work had to be done. He said the only reason this project penciled out was because of the two adjacent new buildings. He said it has been financially challenging for the owner. It was good to see the project. Tax credits make the project feasible but the restrictions on who can rent the properties make it difficult to keep it financially viable.

6. Alturas Update – Jeff Jones

- Palouse Commercial Activity Report

Jones said staff received approval from the University of Idaho to participate in the market absorption study so he is working on the request for proposals which will be primarily funded by the University of Idaho. He distributed activity report information from Palouse Commercial Real Estate. There was some discussion.

7. Adjourn

The meeting adjourned at 7:57 a.m.