



Agenda: May 13, 2015, 7:00 a.m.

City of Moscow Council Chambers • 206 E 3rd Street • Moscow, ID 83843

1. **Consent Agenda** - Any item will be removed from the consent agenda at the request of any member of the Board and that item will be considered separately later.
 - A. Minutes from April 8, 2015
 - B. March 2015 Financials
 - C. April 2015 Payables

ACTION: Approve the consent agenda or take such other action deemed appropriate.

2. **Public Comment for items *not on agenda*:** Three minute limit
3. **Announcements**
4. **Executive Director Administration Transition – Gary J. Riedner**
5. **Agency Annual Work Plan/Priorities Review – Gary J. Riedner/Bill Belknap**

Staff will review current and upcoming Agency projects and priorities for the next 12 months for Board review and discussion including:

 - Alturas Urban Renewal District Revenue Allocation Area Closure
 - 6th and Jackson Property
 - Environmental Remediation and Development
 - Disposition and Development Agreement (DDA)
 - Southeast Moscow Urban Renewal District Study
 - Alturas Technology Park Zoning and Covenant Review
 - Website Redesign
 - Transition to Agenda Management System

ACTION: Approve the proposed list of annual Agency projects and priorities; or take such other action deemed appropriate.

6. **Alturas Sidewalk/Pathway Repair Project Cost Proposal – Bill Belknap**

Staff will present the final cost proposal to repair three sidewalk failure locations and reconstruct a deteriorating pedestrian pathway within the Alturas Technology Park to be completed under the 2015 annual City Sidewalk program.

ACTION: Approve the cost proposal and authorize Staff to proceed; or take such other action deemed appropriate.

7. Alturas District Closure Discussion – Gary J. Riedner

The Alturas Research and Technology Park Urban Renewal District was established in July of 1996 and subsequently amended in June of 2005 to allow for the development of Phase II of the Alturas Research and Technology Park. The restated plan of 2005 provided for the termination of the Plan no later than December 31, 2015, with the exception of revenues that may be received in 2016 or otherwise, if the Agency determines an earlier termination date in consideration of Agency financial obligations. Staff will review the procedures and requirements related to the closure of the Alturas Research and Technology Park Urban Renewal District and seek Board direction regarding District closure.

ACTION: Authorize Staff to proceed with the development of a District closure plan and budget for closure of the Alturas Research and Technology Park Urban Renewal District by December 31, 2015; or take such other action deemed appropriate.

8. Preliminary Budget Discussion – Gary J. Riedner/Bill Belknap

9. General District Updates – Gary J. Riedner

- Legacy Crossing District
 - Meeting with Idaho Transportation Department regarding Jackson Street streetscape improvements
 - Stubbs seed warehouse site activity
 - 6th and Jackson property updates
- Alturas District

10. Summer Meeting Schedule Discussion – Gary J. Riedner

11. Adjourn

NOTICE: Individuals attending the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the City Clerk, at (208) 883-7015 or TDD 883-7019, as soon as possible so that arrangements may be made.



Minutes: April 8, 2015, 7:00 a.m.

City of Moscow Council Chambers • 206 E 3rd Street • Moscow, ID 83843

McCabe called the meeting to order at 7:00 a.m.

Attendance:

| Commission Members | Staff Present | Others |
|------------------------|---|---------------------------|
| John McCabe, Chair | Gary J. Riedner, Interim Exec. Director/City Supervisor | Carly Lilly, Sangria |
| John Weber | Don Palmer, Finance Director | George Skandalos, Sangria |
| Steve McGeehan | Bill Belknap, Community Development Director | Gina Tarusio, ED Chamber |
| Brandy Sullivan (7:03) | Stephanie Kalasz, City Clerk | Shelley Bennett |
| Art Bettge | | Members of the public |
| Dave McGraw | | |
| Steve Drown | | |

1. **Consent Agenda** - Any item will be removed from the consent agenda at the request of any member of the Board and that item will be considered separately later.

- A. Minutes from March 25, 2015
- B. March 2015 Payables

ACTION: Approve the consent agenda or take such other action deemed appropriate.

Bettge moved and McGeehan seconded approval. Motion carried unanimously.

2. **Public Comment for items *not on agenda*:** 3 minute limit – None offered.
3. **Announcements – Gary J. Riedner** – Riedner said the Legislature is winding down.
4. **Public Improvements relating to the MURA's 6th & Jackson Property – Gary J. Riedner**
Staff will report on the status of:
 - Improvements to the intersection of 6th and Jackson Streets and impacts on MURA's property
 - Environmental assessment and cleanup efforts
 - Modifications to utilities

Riedner said there has been no change regarding improvements since the last meeting but staff is trying to schedule a meeting with the Idaho Transportation Department (ITD). He gave an update on the environmental cleanup and modifications to utilities. Belknap discussed the environmental testing and how it will affect the property in the future. There was some discussion.

5. Status of Proposed Development of MURA's 6th and Jackson Property/Draft Exclusive Negotiation Agreement with Sangria Downtown LLC - Gary J. Riedner

Proposals were received in response to the RFP issued for the development of the MURA's property located at the southwest corner of the intersection of 6th & Jackson streets in Moscow and Sangria Development was selected as the successful proposer at the MURA meeting of February 26, 2015. A draft Exclusive Negotiation Agreement (ENA) has been developed and submitted for review by the MURA's legal Counsel.

ACTION: Review process for sale of property and review and approve draft ENA, or take such other action deemed appropriate.

Riedner discussed the item as written above and provided background information. He said staff met with Sangria Downtown and the ENA is the same as proposed at the last meeting aside from the last page which now has a timeline. He went through the conditions of the contract and issues with the property that need to be considered. He said the Anderson's have been given a request to release their easement because the use of the property is no longer agricultural. There was a discussion about what fair use appraisal is since the URA is required to charge at least that much for the property.

Weber moved and Bettge seconded approval of the Exclusive Negotiation Agreement. Motion carried unanimously.

6. Status of Executive Director/Professional Support Services – Gary J. Riedner

Riedner provided background information about Executive Director/Professional Support Services. He said the search for an Executive Director proved fruitless. Additionally, the revenue stream for the Agency will be reduced with the close of Alturas. Alternatives were discussed and the proposal from the City is to have staff cover the Executive Director position (by Bill Belknap) instead of hiring a new Executive Director. If the Agency wishes to move forward, a change would be proposed to the current agreement between the City and the URA. This will reduce the cost to the URA. Weber asked if there should be any concern about separation between the URA and the City. Riedner said the URA's attorney has assisted with the contract between the URA and the City and is comfortable with the separation. Riedner said the City is looking at something on a more county-wide scale for economic development rather than having one person cover it. There was some discussion. McGeehan thanked Riedner and the rest of the City staff for covering things in the interim.

7. General Agency Updates– Gary J. Riedner

Election of Officers

McCabe said he is selling his house and is not sure where he will be living and wanted to let people know that before voting. Weber moved to continue with the same slate of officers as last year. McGeehan seconded the motion. (McCabe as Chair, McGeehan as Vice Chair and Sullivan as Secretary) Motion carried unanimously.

Discussion of Public Art Master Plan

Belknap said the Public Art Master Plan is being drafted and they would like to increase the amount of funding allowed for public art from 1% to 2% because there isn't much in the fund to date. Drown said it is important to consider how to encourage design guidelines and improve the look of the street, etc. Belknap said it will be out for public comment this week.

Standing Committees

Legislative Committee – Riedner said the Legislative Committee did not meet. He distributed some legislative information and discussed them.

Marketing Committee – Shelley Bennett of Palouse Commercial Real Estate said it has been an interesting few years. Bringing attention to our rural area is a challenge. The price of the park at \$3.00 per square foot is lower than just about anything out there. If changes were made and medical was allowed the park could probably be filled and then another area would be needed for tech companies. She discussed state incentives and possible leads for businesses interested in Alturas. She said the research and development requirement might be something to be reconsidered because it is very restrictive. There needs to be some restrictions but there could be a little adjustment. There was discussion about getting the University of Idaho involved in an incubator. Riedner said there are discussions with the University of Idaho about one of the buildings.

Finance Committee – Riedner said the Finance Committee has not met since the Audit. The Annual Report has been filed with the City.

Redevelopment Association of Idaho/Legislative Update – Riedner said there was not anything new to report.

8. District Updates – Gary J. Riedner

Alturas Technology Park Urban Renewal District

Closure discussion – Riedner discussed the closing date of Alturas. The Agency's attorney is reviewing the documents now to make a determination on when the closing date will be. Staff will report to the agency in the next few meetings.

Maintenance Issues –Belknap distributed a handout. He said public works was asked to look at Alturas to see if there were repairs that needed to be done before the park is closed. He discussed the areas that need to be addressed and what should be done. He said \$40,000 was budgeted for the improvements and staff recommendation is to move forward this summer. McGraw moved and McGeehan seconded to move forward with the project using concrete and have staff bring back bid results for final approval. Motion carried unanimously. Riedner said the sign at Alturas has the light go out fairly often so staff is looking at something that will have a longer life.

The Marketing Status Report was covered with Bennett's report.

Legacy Crossing Urban Renewal District – This was covered with the items above.

9. Adjourn

The meeting adjourned at 8:07 a.m.

Checks by Date - Detail By Check Date

User: jdinubilo
 Printed: 05/05/2015 10:30 A.M.



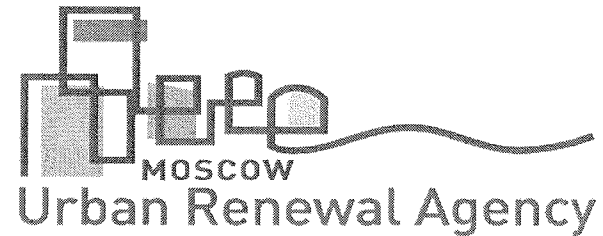
April 2015

| | | | Check Amount |
|---------------|--------------|-----------------------------------|------------------------|
| Check No: | 4310 | Check Date: | 4/1/2015 |
| Vendor: | UCITYMOS | City of Moscow | |
| Invoice: | Apr-15 | Executive Director Salary | 4,285.00 |
| | | | <u>4,285.00</u> |
| Check No: | 4311 | Check Date: | 4/1/2015 |
| Vendor: | UMOSPULD | News Review Publishing Co. | |
| Invoice: | 107914 | Annual Report | 28.12 |
| | | | <u>28.12</u> |
| Date Total: | | | <u><u>4,313.12</u></u> |
| Check No: | 4312 | Check Date: | 4/10/2015 |
| Vendor: | UALLEGRA | Allegra Print & Imaging | |
| Invoice: | 70619 | Binding - URA Financial Stmt. | 60.00 |
| | | | <u>60.00</u> |
| Check No: | 4313 | Check Date: | 4/10/2015 |
| Vendor: | UCITYMOS | City of Moscow | |
| Invoice: | 4712743 | New Light Fixture - Alturas | 38.25 |
| | | | <u>38.25</u> |
| Check No: | 4314 | Check Date: | 4/10/2015 |
| Vendor: | UMOSPULD | News Review Publishing Co. | |
| Invoice: | 107916 | Annual Report | 22.04 |
| | | | <u>22.04</u> |
| Check No: | 4315 | Check Date: | 4/10/2015 |
| Vendor: | UPRESNEL | Presnell Gage, PLLC | |
| Invoice: | 364065 | 2014 Audit | 4,500.00 |
| | | | <u>4,500.00</u> |
| Date Total: | | | <u><u>4,620.29</u></u> |
| Check No: | 0 | Check Date: | 4/22/2015 |
| Vendor: | UCITYMOS | City of Moscow | |
| Invoice: | Monthly Bill | Water, Sewer, Street Light | 168.45 |
| | | | <u>168.45</u> |
| Check No: | 4316 | Check Date: | 4/22/2015 |
| Vendor: | UELAMBUR | Elam & Burke | |
| Invoice: | 156942 | Legal Fees - Legacy | 522.50 |
| | | | <u>522.50</u> |
| Check No: | 4317 | Check Date: | 4/22/2015 |
| Vendor: | UTEMP | Stephanie Kalasz | |
| Invoice: | 4683 | Meeting Supplies 3/25 & 4/08/2015 | 26.19 |
| | | | <u>26.19</u> |
| Check No: | 4318 | Check Date: | 4/22/2015 |
| Vendor: | UMOSPULD | News Review Publishing Co. | |
| Invoice: | 108867 | Alturas Lots | 64.60 |
| | | | <u>64.60</u> |
| Date Total: | | | <u><u>781.74</u></u> |
| Report Total: | | | <u><u>9,715.15</u></u> |

Checks for Approval

User: jdinubilo
Printed: 05/05/2015 - 10:17 AM

April 2015



| Check | Check Date | Account Name | Vendor | Amount |
|---------------|------------|--------------------------------|----------------------------|-----------------|
| 0 | 04/22/2015 | Heat, Lights & Utilities | City of Moscow | 168.45 |
| 4310 | 04/01/2015 | Professional Services-Exec Dir | City of Moscow | 4,285.00 |
| 4311 | 04/01/2015 | Marketing Expense-General | News Review Publishing Co. | 28.12 |
| 4312 | 04/10/2015 | Printing and Binding | Allegra Print & Imaging | 60.00 |
| 4313 | 04/10/2015 | Repairs & Maintenance | City of Moscow | 38.25 |
| 4314 | 04/10/2015 | Marketing Expense-General | News Review Publishing Co. | 22.04 |
| 4315 | 04/10/2015 | Professional Services-Auditing | Presnell Gage, PLLC | 4,500.00 |
| 4316 | 04/22/2015 | Professional Services-Legacy | Elam & Burke | 522.50 |
| 4317 | 04/22/2015 | Travel & Meetings-General | Stephanie Kalasz | 26.19 |
| 4318 | 04/22/2015 | Marketing Expense-Alturas | News Review Publishing Co. | 64.60 |
| Report Total: | | | | <u>9,715.15</u> |

John McCabe, Chairperson

Accounts payable expenditures as contained herein were made in compliance with the dually adopted budget for the current fiscal year and according to Idaho law.

Gary Riedner, Interim Executive Director

Donald L. Palmer, Treasurer

General Ledger Revenue Analysis

User: jspellman
Printed: 04/14/15 11:47:21
Period 06 - 06
Fiscal Year 2015

Mar 2015



| Account Number | Description | Budgeted Revenue | Period Revenue | YTD Revenue | Uncollected Bal | % Received |
|-------------------|-------------------------------|------------------|----------------|---------------|-----------------|------------|
| 890 | Moscow Urban Renewal Agency | | | | | |
| 890-000-00-410-00 | Property Taxes - Alturas | \$ 394,000.00 | \$ 1,724.73 | \$ 244,879.72 | \$ 149,120.28 | 62.15% |
| 890-000-00-410-01 | Property Taxes - Legacy | \$ 100,000.00 | \$ 2,209.86 | \$ 113,772.39 | \$ (13,772.39) | 113.77% |
| 890-000-00-431-11 | EPA Clean-up Grant - Legacy | \$ 111,757.00 | \$ - | \$ - | \$ 111,757.00 | 0.00% |
| 890-000-00-471-00 | Investment Earnings | \$ 1,000.00 | \$ 178.04 | \$ 1,295.49 | \$ (295.49) | 129.55% |
| 890-000-00-478-10 | Sale of Land - Alturas | \$ 157,380.00 | \$ - | \$ - | \$ 157,380.00 | 0.00% |
| 890-000-00-478-11 | Sale of Land - Legacy | \$ 467,965.00 | \$ - | \$ - | \$ 467,965.00 | 0.00% |
| 890-000-00-910-00 | Beg Fund Bal Unassigned | \$ 46,349.00 | \$ - | \$ - | \$ 46,349.00 | 0.00% |
| 890-000-00-911-00 | Beg Fund Bal Assigned-Alturas | \$ 617,250.00 | \$ - | \$ - | \$ 617,250.00 | 0.00% |
| 890-000-00-911-01 | Beg Fund Bal Res-Alturas | \$ 115,175.00 | \$ - | \$ - | \$ 115,175.00 | 0.00% |
| 890-000-00-912-00 | Beg Fund Bal Assigned-Legacy | \$ 183,194.00 | \$ - | \$ - | \$ 183,194.00 | 0.00% |
| 890-000-00-912-01 | Beg Fund Bal Res-Legacy | \$ 68,312.00 | \$ - | \$ - | \$ 68,312.00 | 0.00% |
| 890 | Moscow Urban Renewal Agency | \$ 2,262,382.00 | \$ 4,112.63 | \$ 359,947.60 | \$ 1,902,434.40 | 15.91% |
| Revenue Total | | \$ 2,262,382.00 | \$ 4,112.63 | \$ 359,947.60 | \$ 1,902,434.40 | 16.00% |

General Ledger Expense vs Budget

User: jspellman

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Period 06 - 06

Fiscal Year 2015

Mar 2015



| Account Number | Description | Budget | Period Amount | End Bal | Variance | Avail/Uncollect | % Collected |
|-------------------|--------------------------------|--------------|---------------|--------------|--------------|-----------------|-------------|
| 890 | Moscow Urban Renewal Agency | | | | | | |
| 880 | URA - General Agency | | | | | | |
| 890-880-10-642-00 | Administrative Services | \$ 30,000.00 | \$ - | \$ 15,000.00 | \$ 15,000.00 | \$ 15,000.00 | 50.00% |
| 890-880-10-642-10 | Professional Services-Exec Dir | \$ 51,420.00 | \$ 4,285.00 | \$ 25,710.00 | \$ 25,710.00 | \$ 25,710.00 | 50.00% |
| 890-880-10-642-15 | Professional Services-Other | \$ 5,000.00 | \$ 1,039.50 | \$ 2,808.00 | \$ 2,192.00 | \$ 2,192.00 | 56.16% |
| 890-880-10-642-20 | Professional Services-Auditing | \$ 4,700.00 | \$ - | \$ - | \$ 4,700.00 | \$ 4,700.00 | 0.00% |
| 890-880-10-642-30 | Professional Services-Computer | \$ 2,000.00 | \$ - | \$ 19.95 | \$ 1,980.05 | \$ 1,980.05 | 1.00% |
| 890-880-10-644-10 | Marketing Expense-General | \$ 1,000.00 | \$ - | \$ 300.00 | \$ 700.00 | \$ 700.00 | 30.00% |
| 890-880-10-668-10 | Liability Insurance-General | \$ 1,540.00 | \$ - | \$ 1,492.00 | \$ 48.00 | \$ 48.00 | 96.88% |
| E02 | Contractual | \$ 95,660.00 | \$ 5,324.50 | \$ 45,329.95 | \$ 50,330.05 | \$ 50,330.05 | 47.39% |
| 890-880-10-631-10 | Postage Expense | \$ 100.00 | \$ - | \$ - | \$ 100.00 | \$ 100.00 | 0.00% |
| 890-880-10-631-20 | Printing and Binding | \$ 400.00 | \$ - | \$ - | \$ 400.00 | \$ 400.00 | 0.00% |
| 890-880-10-647-10 | Travel & Meetings-General | \$ 1,000.00 | \$ 66.42 | \$ 112.22 | \$ 887.78 | \$ 887.78 | 11.22% |
| 890-880-10-649-10 | Professional Development | \$ 1,000.00 | \$ - | \$ - | \$ 1,000.00 | \$ 1,000.00 | 0.00% |
| 890-880-10-669-10 | Misc. Expense-General | \$ 500.00 | \$ 34.97 | \$ 34.97 | \$ 465.03 | \$ 465.03 | 6.99% |
| E03 | Commodities | \$ 3,000.00 | \$ 101.39 | \$ 147.19 | \$ 2,852.81 | \$ 2,852.81 | 4.91% |
| 880 | URA - General Agency | \$ 98,660.00 | \$ 5,425.89 | \$ 45,477.14 | \$ 53,182.86 | \$ 53,182.86 | 46.09% |
| 890 | Urban Renewal Agency | | | | | | |
| 890-890-10-642-10 | Professional Services-Alturas | \$ 40,000.00 | \$ - | \$ 1,141.50 | \$ 38,858.50 | \$ 38,858.50 | 2.85% |
| 890-890-10-642-12 | Land Sale Expense-Alturas | \$ 23,000.00 | \$ - | \$ - | \$ 23,000.00 | \$ 23,000.00 | 0.00% |
| 890-890-10-644-10 | Marketing Expense-Alturas | \$ 10,000.00 | \$ 64.60 | \$ 323.00 | \$ 9,677.00 | \$ 9,677.00 | 3.23% |
| E02 | Contractual | \$ 73,000.00 | \$ 64.60 | \$ 1,464.50 | \$ 71,535.50 | \$ 71,535.50 | 2.01% |
| 890-890-10-647-10 | Travel & Meetings-Alturas | \$ 1,500.00 | \$ - | \$ - | \$ 1,500.00 | \$ 1,500.00 | 0.00% |
| 890-890-10-658-10 | Repairs & Maintenance | \$ 10,750.00 | \$ 60.33 | \$ 60.33 | \$ 10,689.67 | \$ 10,689.67 | 0.56% |
| 890-890-10-669-10 | Misc. Expense-Alturas | \$ 500.00 | \$ - | \$ - | \$ 500.00 | \$ 500.00 | 0.00% |
| E03 | Commodities | \$ 12,750.00 | \$ 60.33 | \$ 60.33 | \$ 12,689.67 | \$ 12,689.67 | 0.47% |

General Ledger Expense vs Budget

User: jspellman

Printed: 04/14/15 11:48:01

Period 06 - 06

Fiscal Year 2015

Mar 2015



| Account Number | Description | Budget | Period Amount | End Bal | Variance | Avail/Uncollect | % Collected |
|--|--|---|--|---|---|---|--|
| 890-890-10-770-73 E04 | Improvements-Alturas Capital Outlay | \$ 40,000.00 \$ 40,000.00 | \$ - \$ - | \$ - \$ - | \$ 40,000.00 \$ 40,000.00 | \$ 40,000.00 \$ 40,000.00 | 0.00% 0.00% |
| 890-890-10-699-74 890-890-10-699-99 E81 | Depreciation Expense Amortization Expense Depreciation & Amortization | \$ - \$ - \$ - | \$ - \$ - \$ - | \$ - \$ - \$ - | \$ - \$ - \$ - | \$ - \$ - \$ - | 0.00% 0.00% 0.00% |
| 890-890-10-900-01 E90 | Contingency - Alturas Contingency | \$ 157,380.00 \$ 157,380.00 | \$ - \$ - | \$ - \$ - | \$ 157,380.00 \$ 157,380.00 | \$ 157,380.00 \$ 157,380.00 | 0.00% 0.00% |
| 890 | Urban Renewal Agency | \$ 283,130.00 | \$ 124.93 | \$ 1,524.83 | \$ 281,605.17 | \$ 281,605.17 | 0.54% |
| 895 | URA - Legacy Crossing | | | | | | |
| 890-895-10-642-10 890-895-10-642-12 890-895-10-644-10 E02 | Professional Services-Legacy Land Sale Expense-Legacy Marketing Expense-Legacy Contractual | \$ 12,500.00 \$ 40,000.00 \$ 3,000.00 \$ 55,500.00 | \$ - \$ - \$ - \$ - | \$ 6,266.50 \$ - \$ 198.27 \$ 6,464.77 | \$ 6,233.50 \$ 40,000.00 \$ 2,801.73 \$ 49,035.23 | \$ 6,233.50 \$ 40,000.00 \$ 2,801.73 \$ 49,035.23 | 50.13% 0.00% 6.61% 11.65% |
| 890-895-10-647-10 890-895-10-652-10 890-895-10-669-10 890-895-10-675-00 890-895-10-676-15 890-895-10-676-17 890-895-10-676-20 E03 | Travel & Meetings-Legacy Heat, Lights & Utilities Misc. Expense-Legacy Fiscal Agent Trustee fees Latah County Reimb. Agreement Jackson St Owner Part. Agr. Agreement Cost Commodities | \$ 1,000.00 \$ 1,925.00 \$ 500.00 \$ 1,750.00 \$ 2,000.00 \$ 9,000.00 \$ 1,200.00 \$ 17,375.00 | \$ - \$ 168.45 \$ - \$ - \$ - \$ - \$ - \$ 168.45 | \$ - \$ 842.25 \$ - \$ - \$ 4,000.00 \$ - \$ - \$ 4,842.25 | \$ 1,000.00 \$ 1,082.75 \$ 500.00 \$ 1,750.00 \$ (2,000.00) \$ 9,000.00 \$ 1,200.00 \$ 12,532.75 | \$ 1,000.00 \$ 1,082.75 \$ 500.00 \$ 1,750.00 \$ (2,000.00) \$ 9,000.00 \$ 1,200.00 \$ 12,532.75 | 0.00% 43.75% 0.00% 0.00% 200.00% 0.00% 0.00% 27.87% |
| 890-895-10-770-35 890-895-10-770-71 | 1% Public Art Land-Legacy | \$ 1,000.00 \$ - | \$ - \$ - | \$ - \$ - | \$ 1,000.00 \$ - | \$ 1,000.00 \$ - | 0.00% 0.00% |

General Ledger Expense vs Budget

User: jspellman
Printed: 04/14/15 11:48:01
Period 06 - 06
Fiscal Year 2015

Mar 2015



| Account Number | Description | Budget | Period Amount | End Bal | Variance | Avail/Uncollect | % Collected |
|-------------------|-------------------------------|-----------------|---------------|--------------|-----------------|-----------------|-------------|
| 890-895-10-770-73 | Improvements-Legacy | \$ 142,457.00 | \$ - | \$ - | \$ 142,457.00 | \$ 142,457.00 | 0.00% |
| 890-895-10-770-97 | Infrastructure Improvements | \$ - | \$ - | \$ - | \$ - | \$ - | 0.00% |
| E04 | Capital Outlay | \$ 143,457.00 | \$ - | \$ - | \$ 143,457.00 | \$ 143,457.00 | 0.00% |
| 890-895-10-676-10 | Bond Issuance Cost | \$ - | \$ - | \$ - | \$ - | \$ - | 0.00% |
| E05 | Debt Service | \$ - | \$ - | \$ - | \$ - | \$ - | 0.00% |
| 890-895-10-900-01 | Contingency - Legacy | \$ 16,500.00 | \$ - | \$ - | \$ 16,500.00 | \$ 16,500.00 | 0.00% |
| E90 | Contingency | \$ 16,500.00 | \$ - | \$ - | \$ 16,500.00 | \$ 16,500.00 | 0.00% |
| 895 | URA - Legacy Crossing | \$ 232,832.00 | \$ 168.45 | \$ 11,307.02 | \$ 221,524.98 | \$ 221,524.98 | 4.86% |
| 899 | Dept | | | | | | |
| 890-899-11-790-01 | Bond Principal - Alturas | \$ 109,950.00 | \$ - | \$ - | \$ 109,950.00 | \$ 109,950.00 | 0.00% |
| 890-899-11-791-01 | Bond Interest-Alturas | \$ 5,225.00 | \$ - | \$ - | \$ 5,225.00 | \$ 5,225.00 | 0.00% |
| 890-899-12-790-01 | Bond Principal - Legacy | \$ 423,000.00 | \$ - | \$ - | \$ 423,000.00 | \$ 423,000.00 | 0.00% |
| 890-899-12-791-01 | Bond Interest - Legacy | \$ 19,490.00 | \$ - | \$ 9,742.75 | \$ 9,747.25 | \$ 9,747.25 | 49.99% |
| E05 | Debt Service | \$ 557,665.00 | \$ - | \$ 9,742.75 | \$ 547,922.25 | \$ 547,922.25 | 1.75% |
| 890-899-10-990-00 | Ending Fund Bal Unassigned | \$ 47,349.00 | \$ - | \$ - | \$ 47,349.00 | \$ 47,349.00 | 0.00% |
| 890-899-11-990-00 | End Fund Bal Assigned-Alturas | \$ 786,840.00 | \$ - | \$ - | \$ 786,840.00 | \$ 786,840.00 | 0.00% |
| 890-899-11-990-01 | End Fund Bal Res-Alturas | \$ - | \$ - | \$ - | \$ - | \$ - | 0.00% |
| 890-899-12-990-00 | End Fund Bal Assigned-Legacy | \$ 186,594.00 | \$ - | \$ - | \$ 186,594.00 | \$ 186,594.00 | 0.00% |
| 890-899-12-990-01 | End Fund Bal Res-Legacy | \$ 69,312.00 | \$ - | \$ - | \$ 69,312.00 | \$ 69,312.00 | 0.00% |
| E95 | Ending Fund Balance | \$ 1,090,095.00 | \$ - | \$ - | \$ 1,090,095.00 | \$ 1,090,095.00 | 0.00% |
| 899 | Dept | \$ 1,647,760.00 | \$ - | \$ 9,742.75 | \$ 1,638,017.25 | \$ 1,638,017.25 | 0.59% |
| 890 | Moscow Urban Renewal Agency | \$ 2,262,382.00 | \$ 5,719.27 | \$ 68,051.74 | \$ 2,194,330.26 | \$ 2,194,330.26 | 3.01% |



Balance Sheet
March 31, 2015

| | <u>Total Funds</u> |
|---|------------------------|
| ASSETS | |
| Cash | 10,154 |
| Investments-LGIP | 1,336,405 |
| Investments-Zions Debt Reserve | 42,606 |
| Land Held For Resale | 531,256 |
| Land | 505,803 |
| Infrastructure Assets | 1,186,207 |
| Accumulated Depreciation | <u>(694,989)</u> |
| Total Assets | <u>2,917,442</u> |
| LIABILITIES | |
| Series 2007 Bond - due within one year | 109,948 |
| Series 2010 Bond - due within one year | 24,000 |
| Latah County payback agreement - due within one year | 4,000 |
| Series 2010 Bond - due after one year | 399,000 |
| Latah County payback agreement - due after one year | <u>110,537</u> |
| Total Liabilities | <u>647,485</u> |
| FUND BALANCES | |
| Net Assets Invest. Cap Assets | 508,385 |
| Restricted Fund Balance | 159,483 |
| Unrestricted Fund Balance | <u>1,310,193</u> |
| Total Fund Balance | <u>1,978,061</u> |
| Retained Earnings: | <u>291,896</u> |
| Total Fund Balance and Retained Earnings: | <u>2,269,957</u> |
| Total Liabilities, Fund Balance and Retained Earnings: | <u>\$2,917,442</u> |



AGENDA ITEM NUMBER: 5

MEETING DATE: May 13, 2015

NAME OF RESPONSIBLE STAFF: Bill Belknap

AGENDA ITEM TITLE: Alturas Public Infrastructure Repair Project

DESCRIPTION: In preparation for closure of the Alturas Urban Renewal District a public infrastructure assessment was conducted to identify any repairs that were necessary. Three sidewalk failure locations were identified, as well as significant settlement and pavement failures within the pedestrian pathway leading to the adjacent Northwest River Supply Property. The City of Moscow Public Works Department prepared a cost estimate to complete the necessary repairs utilizing the City's sidewalk replacement program contract with Knox Concrete. This matter is now before the MURA Board for consideration.

STAFF RECOMMENDATION: Staff recommends approval of the proposed sidewalk and walkway repairs in accordance with the attached cost proposal.

ACTION TO BE TAKEN: Approve the proposed sidewalk and walkway repairs in accordance with the attached cost proposal; reject the proposed sidewalk and walkway repairs; or take such other action as deemed appropriate.

SUPPORTING MEMO/DOCUMENTATION:

1. Sidewalk and walkway repair cost proposal.

NECESSARY RESOURCES/IMPACTS:

- | | |
|--------------|--|
| A: Fiscal | \$14,855.00 from line item# 890-890-10-770-73 (\$40,000 available within current budget) |
| B: Personnel | None identified at this time |
| C: Other | None identified at this time |

2015 Sidewalk Program Cost Calculation Sheet

Name: Alturas URA (Bill Belknap)

Address Alturas Drive

| BID ITEMS | Unit | Quantity | Price | Cost |
|---|----------|----------|---------|-------------|
| Excavation 238'x9'x0.5' / 27 | Cu. Yd. | 39.7 | \$25.00 | \$992.50 |
| Remove and Dispose of Concrete Sidewalk 5'x20.3' / 9 | Sq. Yd. | 11.3 | \$15.00 | \$169.50 |
| Remove and Dispose of Concrete Curb (Type A) | Lin. Ft. | 0 | \$5.00 | \$0.00 |
| Remove and Dispose of Bituminous Surface | Sq. Yd. | 238 | \$10.00 | \$2,380.00 |
| Remove and Dispose of Concrete Vehicular Approach | Sq. Yd. | 17.2 | \$20.00 | \$344.00 |
| Remove and Dispose of Concrete Pedestrian Ramp | Sq. Yd. | 0 | \$20.00 | \$0.00 |
| Construct Reinforced Concrete Sidewalk | Sq. Yd. | 0 | \$43.00 | \$0.00 |
| Construct Standard Concrete Sidewalk 238 SY + 11.3 SY | Sq. Yd. | 249.3 | \$38.00 | \$9,473.40 |
| Construct Concrete Type A Curb | Lin. Ft. | 0 | \$15.00 | \$0.00 |
| Construct Concrete Curb and Gutter | Lin. Ft. | 0 | \$18.00 | \$0.00 |
| Construct Concrete Pedestrian Curb | Lin. Ft. | 0 | \$13.00 | \$0.00 |
| Construct Reinforced Concrete Vehicular Approach | Sq. Yd. | 17.2 | \$55.00 | \$946.00 |
| Construct Concrete Pedestrian Ramp | Sq. Yd. | 0 | \$60.00 | \$0.00 |
| Truncated Domes | Sq. Ft. | 0 | \$20.00 | \$0.00 |
| Truncated Domes - Retrofit | Sq. Ft. | 0 | \$25.00 | \$0.00 |
| Imported Topsoil | Cu. Yd. | 20 | \$25.00 | \$500.00 |
| Construct Segmental Block Retaining Wall | SFF | 0 | \$25.00 | \$0.00 |
| Steel Reinforcing Bar 1/2" 10 - 5' pieces centered over existing culvert | Lin. Ft. | 50 | \$1.00 | \$50.00 |
| Total | | | | \$14,855.40 |
| Owner Participation | | | | \$14,855.40 |



9.0

Protect Existing
PVC Culvert

Replace Asphalt Path
With Concrete

Install $\frac{1}{2}$ " Rebar
12" O.C. 5' Lengths

238

Alturas Dr

Replace 5'x10'
Sidewalk





Replace 5'x10.3'
Sidewalk

Replace 5'x10'
Sidewalk

Replace 5'x31'
Conc. Veh. Approach

Alturas Pkwy

Alturas Dr