

# Fiscal Year 2019 Approved Budget

Fiscal Year Beginning October 1, 2018 Ending September 30, 2019

#### **Commissioners:**

Steven McGeehan, Chair Brandy Sullivan, Vice-Chair Art Bettge, Secretary Steve Drown, Commissioner Dave McGraw, Commissioner Ron Smith, Commissioner Trent Bice, Commissioner

#### **Administration:**

Bill Belknap, Executive Director Anne Peterson, Clerk Brittany Gunderson, Treasurer

General Fund					
	General Agency Revenues	2016	2017	2018	2019
Account Number	Account Description	Actual	Actual	Adopted	Adopted
890-000-00-471-00	Investment Earnings	3,842	4,116	1,000	1,500
890-000-00-478-10	Sale of Land-Alturas	0	0	0	135,210
890-000-00-479-01	Refunds & Reimbursements	0	0	0	0
890-000-00-498-90	Transfer In: Alturas	58,024	0	0	0
890-000-00-498-95	Transfer In: Legacy	0	35,000	65,391	58,950
	<b>Subtotal General Agency Revenues</b>	61,866	39,116	66,391	195,660
	Total General Agency Revenues	61,866	39,116	66,391	195,660

### Fiscal Year 2019 Moscow Urban Renewal Agency - General Agency Budget 890-000-00-

471-00	Interest earned on investments will be determined by the balances in the Agency's accounts throughout the	1,500
Investment Earnings	fiscal year.	
478-10 Sale of Land - Alturas	Revenues from the sale of Alturas lots owned by the Agency.	135,210
479-01 Refunds & Reimbursements	Unforeseen refunds or reimbursements made to/from General Agency.	0
498-90 Transfer In: Alturas	Transfer to General Agency from Alturas to cover General Agency Expenses.	0
498-95 Transfer In: Legacy	Transfer to General Agency from Legacy to cover General Agency Expenses.	58,950

	General Agency Expenses	2016	2017	2018	2019
Account Number	Account Description	Actual	Actual	Adopted	Adopted
890-880-10-631-10	Postage Expense	24	0	100	100
890-880-10-631-20	Printing and Binding	70	98	400	400
890-880-10-642-00	Administrative Services	45,000	46,350	47,741	49,173
890-880-10-642-10	Professional Services - Executive Director	0	0	0	0
890-880-10-642-15	Professional Services - Other	4,925	850	6,000	6,000
890-880-10-642-20	Professional Services - Auditing	4,600	4,700	5,000	5,000
890-880-10-642-30	Professional Services - Computer	255	2,457	1,000	1,000
890-880-10-644-10	Advertising & Marketing Expense	462	293	1,000	1,000
890-880-10-644-15	Alturas Marketing/Maintenance	0	2,974	4,500	3,500
890-880-10-644-16	Land Sale Expenses	0	0	0	10,210
890-880-10-647-10	Travel & Meetings	839	44	1,000	1,000
890-880-10-649-10	Professional Development	0	0	1,000	1,000
890-880-10-668-10	Liability Insurance	1,507	1,507	1,650	1,700
890-880-10-669-10	Miscellaneous Expense	342	329	500	500
890-880-10-669-10	Distribution of Net Property Sale Proceeds	0	0	0	125,000
	Subtotal General Agency Expenses	58,024	59,603	69,891	205,583
	<b>Total General Agency Expenses</b>	58,024	59,603	69,891	205,583

### Fiscal Year 2019 Moscow Urban Renewal Agency – General Agency Budget 890-880-10-

631-10	Postage expenses.	100
Postage Expense		
631-20	Printing and binding expenses.	400
Printing and Binding		
642-00	The administrative fee is reimbursement to the City of Moscow for executive, administration, finance, legal,	49,173
Administrative Services	engineering, information systems, and community development staff time related to services rendered to the URA.	
642-10	Contract for services with the City of Moscow for the URA Executive Director.	0
Professional Services -		
Executive Director		
642-15	Professional services including legal services fees, dues, and memberships, including \$2,000 for the	6,000
Professional Services -	Redevelopment Association of Idaho.	
Other		
642-20	Expenses related to the annual financial audit.	5,000
Professional Services -		
Auditing		
642-30	An annual shared cost with the City of Moscow for an online software application –WebLOCI and ESRI	1,000
Professional Services -	Business Solutions.	
Computer		
644-10	Costs related to general advertising & marketing.	1,000
Advertising & Marketing		
Expense		
644-15	Costs related to Marketing and maintaining the Alturas lots held for resale.	3,500
Alturas		
Marketing/Maintenance		
644-16	Expenses related to the sale of Alturas Lots	10,210
Land Sale Expenses		
647-10	Commissioners and/or support staff's traveling and meetings expense related to the Agency's business.	1,000
Travel & Meetings		
649-10	Expenses related to potential training costs for Executive Director, commissioners and other support staff as	1,000
Professional Development	appropriate.	-
668-10	This represents the annual insurance premium for liability, errors and omissions for public officials. 100% of	1,700
Liability Insurance	the insurance will be paid by the General Agency.	ŕ

#### Fiscal Year 2019 Moscow Urban Renewal Agency – General Agency Budget 890-880-10-

669-10 Miscellaneous Expenses	These fees are for incidental expenses incurred by the Agency that are not captured in other categories.	500
669-11	Distribution of Alturas lot sale proceeds less sale expenses to the taxing districts	125,000
Distribution of Net		
Property Sale Proceeds		

	General Agency Fund Balances	2016	2017	2018	2019
Account Number	Account Description	Actual	Actual	Adopted	Adopted
890-000-00-910-00	Beginning Fund Balance Unassigned-General	50,961	44,975	17,681	31,713
890-899-10-990-00	Ending Fund Balance Unassigned-General	77,875	27,463	18,681	25,290
890-000-00-910-01	Beginning Fund Balance Assigned - Alturas Portion	0	32,900	30,900	26,426
890-899-10-990-01	Ending Fund Balance Assigned - Alturas Portion	0	29,926	26,400	22,926
	<b>Total General Ending Fund Balances</b>	77,875	57,388	45,081	48,215

### Fiscal Year 2019 Moscow Urban Renewal Agency - General Agency Budget 890-

000-00-910-00	Beginning Fund Balance is a resource available from income derived from sources other than tax increment	31,713
Beginning Fund Balance	generated by the Legacy District revenue allocation area. This resource is eligible for FY2019 for General	
Unassigned	Agency expenses.	
899-10-990-00	Ending Fund Balance is funds remaining after all projected expenditures are made against all resources available	25,290
Ending Fund Balance	during the FY2019. The ending fund balance is monies derived from sources other than tax increment generated	
Unassigned	by the Legacy District revenue allocation area.	
000-00-910-01	Beginning Fund Balance is funds for maintenance and marketing of the Alturas lots derived from Alturas	26,426
Beginning Fund Balance	Technology Park Urban Renewal Agency Termination Plan.	
Assigned-Alturas Portion		
899-10-990-01	Ending Fund Balance is funds remaining after marketing Alturas lots for the budgeted fiscal year. The portion of	22,926
Ending Fund Balance	the Alturas Marketing/Maintenance line that is not used during this fiscal year will remain in this Fund Balance at	
Assigned-Alturas Portion	fiscal year-end.	

	Legacy Crossing Revenues	2016	2017	2018	2019
Account Number	Account Description	Actual	Actual	Adopted	Adopted
890-000-00-410-01	Property Taxes-Legacy	179,552	179,343	228,980	325,000
890-000-00-431-11	EPA Clean-up Grant - Legacy	145,940	14,724	0	0
890-000-00-478-11	Sale of Land-Legacy	0	0	0	150,000
	<b>Total Legacy Crossing Revenues</b>	325,492	194,067	228,980	475,000
	Legacy Crossing Expenses				
Account Number	Account Description				
890-895-10-642-10	Professional Services	4,447	7,523	10,000	25,000
890-895-10-642-12	Land Sale Expense	3,850	0	0	10,000
890-895-10-644-10	Advertising & Marketing Expense	0	0	2,000	1,000
890-895-10-647-10	Travel & Meetings	0	0	1,000	1,000
890-895-10-652-10	Heat, Lights & Utilities	2,151	3,061	2,000	1,800
890-895-10-658-51	Development Participation	0	157,340	0	215,000
890-895-10-669-10	Miscellaneous Expense	171	179	1,000	500
890-895-10-675-00	Fiscal Agent Trustee Fees	1,500	1,500	1,750	1,800
890-895-10-676-17	Owner Participation Agreements	10,966	27,111	21,385	86,367
	Subtotal Operational Expenses	23,085	196,714	39,135	342,467
	Legacy Crossing Contingency				
Account Number	Account Description				
890-895-10-900-01	Contingency	0	0	15,000	15,000
	Subtotal Contingency	0	0	15,000	15,000

### Fiscal Year 2019 Moscow Urban Renewal Legacy - Legacy Crossing Budget 890

000-00-410-01	We are estimating an increase of 53% over the FY 2018 tax increment due to new development within the	325,000
Property Taxes - Legacy	Legacy tax allocation area including the Gritman Medical Office project, Identity on Main, Varsity Diner and	
	Dawson's Corner and other projects	
000-00431-11	Environmental Protection Agency (EPA) Grant for Brownfield Clean-up at 6th and Jackson lot owned by	0
EPA Clean-up Grant	Legacy Crossing District. This grant was closed out in 2017 and no additional revenues will be received.	
000-00-478-11	Sale of Legacy Crossing property at 6th and Jackson.	150,000
Sale of Land - Legacy		
000-00-498-01	Transfers from the Legacy Capital Fund to the Legacy Fund	0
Transfer In: Capital Fund		
Legacy		
895-10-642-10	Legal fees relating to the preparation of the disposition and development agreement for the property located at	25,000
Professional Services	6th & Jackson. Predevelopment soft costs for design, engineering and permits relating to items like "Hello	
	Walk project or other participation costs.	
895-10-642-12	Costs associated with the sale of 6th and Jackson property.	10,000
Land Sale Expense		
895-10-644-10	Advertising & marketing expenses the Agency may incur in relation to Legacy Crossing District.	1,000
Advertising & Marketing		
Expense		
895-10-647-10	Executive Director, commissioners and/or support staff's traveling and meetings expense directly related to	1,000
Travel & Meetings	Legacy Crossing.	
895-10-652-10	Utilities directly related to the property located at 6 <sup>th</sup> & Jackson.	1,800
Heat, Lights & Utilities		
895-10-658-51	Expenses related to public improvement and other development participation within the Legacy Crossing	215,000
Development Participation	District that is not related to an Owner Participation Agreement	
895-10-669-10	Expenses directly related to Legacy Crossing District not specifically covered in other line items.	500
Miscellaneous Expense		
895-10-675-00	This expense is the annual fees associated with the Bond held by Legacy Crossing.	1,800
Fiscal Agent Trustee Fees		
895-10-676-17	Owner Participation Agreements between the Agency and the owners/developers are based on 50% of	86,367
Owner Participation	increment generated from the remodeled/re-purposed property (50% of the increment will be retained by the	
Agreements	Agency). Participants include: Fields Holding Company, Gritman Medical, Dawson's Corner, Larry Swanger,	
	Anderson Group, LLC and Identity on Main.	
895-10-900-01	Contingency for Legacy Crossing District to address unanticipated shortfalls in either revenue or unanticipated	15,000
Contingency	expenses.	

	<b>Legacy Crossing Capital Outlay</b>	2016	2017	2018	2019
Account Number	Account Description	Actual	Actual	Adopted	Adopted
890-895-10-770-71	Land	0	0	0	0
890-895-10-770-73	Improvements	145,940	23,164	0	0
890-895-10-770-73	EPA Clean-up	0	0	0	0
890-895-10-770-97	Infrastructure Improvements	0	0	0	0
	Subtotal Capital Outlay	145,940	23,164	0	0
	Legacy Crossing Transfers				
Account Number	Account Description				
890-895-10-890-00	Transfer To: General Agency Fund	0	35,000	65,391	58,950
890-895-10-890-01	Transfer To: Capital Fund	0	0	232,310	0
	Subtotal Transfers	0	35,000	297,700	58,950
Account Number	Legacy Crossing Debt Service Account Description				
890-899-12-790-01	Bond Principal-Legacy	25,000	27,000	0	319,000
890-899-12-791-01	Bond Interest-Legacy	15,632	14,536	0	14,590
890-895-10-676-15	Latah County Reimbursement Agreement	2,000	3,500	3,500	3,500
	Subtotal Debt Service	42,632	45,036	3,500	337,090
	<b>Total Legacy Crossing Expenses</b>	211,657	299,914	355,335	753,507

### Fiscal Year 2019 Moscow Urban Renewal Agency – Legacy Crossing Budget 890-

895-10-770-73 Improvements	This item is for various infrastructure improvement projects within the Legacy Crossing District. These expenditures have been moved to the Legacy Capital Fund beginning in FY2018.	0
895-10-890-00	Transfer to General Agency to cover administrative and general expenses.	58,950
Transfer To: General		
Agency		
958-10-890-01	Transfer to Legacy Capital Fund to cover capital projects.	0
Transfer To: Capital		
Fund		
899-12-790-01	The Series 2010A Bonds were issued in the aggregate principal amount of \$510,000, payable on September 1	319,000
Bond Principal -	annually with final maturity on September 1, 2027 or until called on a prior redemption. For fiscal year	
Legacy	beginning October 1, 2019 the balance is \$319,000.	
899-12-791-01	The average coupon rate for the 2010A bond series is 4.527%.	14,590
Bond Interest - Legacy		
895-10-676-15	In 2012 Latah County Assessor's office discovered a miscalculation in assessments resulting in reduced tax	3,500
Latah County	increment revenue. An agreement with Latah County was negotiated to repay the mistaken overage of \$115,000.	
Reimbursement	The proposed repayment schedule is attached as Exhibit D.	
Agreement		

	Legacy Crossing Fund Balances	2016	2017	2018	2019
<b>Account Number</b>	Account Description	Actual	Actual	Adopted	Adopted
890-000-00-912-00	Beginning Fund Balance Assigned-Legacy	367,021	480,855	149,746	251,331
890-000-00-912-01	Beginning Fund Balance Restricted-Legacy	44,312	44,312	0	49,572
890-899-12-990-00	Ending Fund Balance Assigned-Legacy	480,855	369,748	23,390	17,136
890-899-12-990-01	Ending Fund Balance Restricted-Legacy	44,312	49,572	0	5,260
	<b>Total Legacy Crossing Ending Fund Balances</b>	525,167	419,320	23,390	22,396

### Fiscal Year 2019 Moscow Urban Renewal Agency - Legacy Crossing Budget 890-

000-00-912-00	Beginning Fund Balance is derived from tax increment generated by the Legacy tax allocation area.	251,331
Beginning Fund Balance		
Assigned-Legacy		
000-00-912-01	These funds are restricted to satisfy the required for the Legacy Crossing bond payment reserve (\$44,312) and the	49,572
Beginning Fund Balance	Sixth and Jackson environmental remediation escrow account (\$5,260)	
Restricted-Legacy		
899-12-990-00	Ending Fund Balance for FY2019 and is a resource available from income derived from tax increment generated	17,136
Ending Fund Balance	by the Legacy tax allocation.	
Assigned-Legacy		
899-12-990-01	This resource is restricted for escrow for the environmental remediation of the 6 <sup>th</sup> and Jackson property.	5,260
Ending Fund Balance		
Restricted-Legacy		

Sources and Uses Budget Statement	2016	2017	2018	2019
	Actual	Actual	Adopted	Adopted
Sources				
Revenue	387,408	233,183	295,371	670,660
Beginning Fund Balance	1,397,575	603,042	198,327	359,041
Total Sources	1,784,983	836,225	493,697	1,029,701
Uses				
Expenses	1,181,941	359,517	425,226	959,090
Ending Fund Balance	603,042	476,708	68,471	70,611
Total Uses	1,784,983	836,225	493,697	1,029,701

#### **REVENUES:**

<b>Account Description</b>	2016 Actual	2017 Actual	2018 Adopted	2019 Adopted
Total Tax Increment	\$ 179,552	\$ 179,343	\$ 228,980	\$ 325,000
Total Intergovernmental Revenue	\$ 145,940	\$ 14,724	\$ -	\$ -
Total Interfund Transfers	\$ 58,024	\$ 35,000	\$ 65,391	\$ 58,950
Total Miscellaneous Income	\$ 3,892	\$ 4,116	\$ 1,000	\$ 286,710
Total Revenue	\$ 387,408	\$ 233,183	\$ 295,370	\$ 670,660
Beginning Fund Balance	\$ 1,397,575	\$ 603,042	\$ 198,327	\$ 359,041
<b>Total Resources Available</b>	\$ 1,784,983	\$ 836,225	\$ 493,697	\$ 1,029,701

#### **EXPENDITURES:**

<b>Account Description</b>	2016 Actual	2017 Actual	2018 Adopted	2019 Adopted
Total Expenses	\$ 143,412	\$ 279,481	\$ 126,335	\$ 563,050
Total Debt Service	\$ 42,632	\$ 45,036	\$ 3,500	\$ 337,090
Total Other Financing Uses	\$ 849,956	\$ _	\$ -	\$ -
Total Interfund Transfers		\$ 35,000	\$ 65,391	\$ 58,950
Total Capital Outlay	\$ 145,940	\$ -	\$ 230,000	\$ -
<b>Total Expenditures</b>	\$ 1,181,941	\$ 359,517	\$ 425,226	\$ 959,090
Ending Fund Balance	\$ 603,042	\$ 476,708	\$ 68,471	\$ 70,611
Total Expenditures	\$ 1,784,983	\$ 836,225	\$ 493,697	\$ 1,029,701

#### **Incremental Assessed Valuation and Revenue by District**

The Agency has no direct taxing power. The amount of revenue received from property taxes is determined by the amount of taxable property value and by the aggregate tax rate that the taxing entities within the Revenue Allocation Area set. The Agency receives the taxes collected on the increased valuation of property in the Revenue Allocation area. These taxes have increased since the base year (1997).

<u>Year</u>	<b>Property Valuation</b>	Tax Revenue
1997	\$412,961	\$0
1998	\$2,152,755	\$8,715
1999	\$3,035,029	\$37,802
2000	\$6,733,645	\$55,711
2001	\$7,870,259	\$122,694
2002	\$7,791,240	\$142,102
2003	\$9,154,368	\$158,102
2004	\$12,532,351	\$182,716
2005	\$13,902,634	\$216,171
2006	\$15,874,049	\$226,213
2007	\$16,528,808	\$267,176
2008	\$17,743,264	\$272,758
2009	\$22,026,234	\$310,320
2010	\$20,959,640	\$365,086
2011	\$20,515,349	\$349,530
2012	\$21,909,743	\$344,205
2013	\$22,015,034	\$394,093
2014	\$20,923,376	\$393,705
2015	\$0	\$407,516
2016	\$0	\$0

**Legacy Crossing Incremental Assessed Valuation and Revenue** 

<u>Year</u>	Property Valuation	Tax Revenue
2008	Base Year	\$0
2009	\$3,345,847	\$53,020
2010	\$8,377,408	\$129,830
2011	\$8,958,913	\$144,052
2012	\$5,449,902	\$97,548
2013	\$5,757,256	\$116,809
2014	\$8,170,320	\$179,241
2015	\$8,760,571	\$179,552
2016	\$9,097,017	\$179,343
2017	\$11,903,272	\$213,665 (Estimated)
2018	\$19,913,969 (Estimated)	\$357,458 (Estimated)

#### **URA Legacy Bond Schedule**

**\$510,000.00** Balance Forward

Average Coupon 4.526599%

#### URA LEGACY SERIES 2010A BOND SCHEDULE:

AMORTIZATION: Urban Renewal Agency of the City of Moscow

AMOUNT AMORTIZED
INTEREST RATE
PAYMENT

PAYMENT ANNUAL Principal + Interest MATURITY September. 1, 2027

DATE	PMT#	Int. Rate	PMT AMT	INTEREST	PRINCIPAL	BALANC
13-Aug-10	0		E	Balance Forward	d	\$510,000.0
01-Sep-11	1	3.64%	\$44,104.46	\$24,104.46	\$20,000.00	\$490,000.0
01-Sep-12	2	3.65%	\$44,107.80	\$22,107.80	\$22,000.00	\$468,000.0
01-Sep-13	3	3.91%	\$43,304.80	\$21,304.80	\$22,000.00	\$446,000.0
01-Sep-14	4	4.17%	\$43,444.60	\$20,444.60	\$23,000.00	\$423,000.0
01-Sep-15	5	4.39%	\$43,485.50	\$19,485.50	\$24,000.00	\$399,000.0
01-Sep-16	6	4.58%	\$43,431.90	\$18,431.90	\$25,000.00	\$374,000.0
01-Sep-17	7	4.77%	\$44,286.90	\$17,286.90	\$27,000.00	\$347,000.0
01-Sep-18	8	5.03%	\$43,999.00	\$15,999.00	\$28,000.00	\$319,000.0
01-Sep-19	9	5.29%	\$43,590.60	\$14,590.60	\$29,000.00	\$290,000.0
01-Sep-20	10	5.44%	\$44,056.50	\$13,056.50	\$31,000.00	\$259,000.0
01-Sep-21	11	4.39%	\$43,370.10	\$11,370.10	\$32,000.00	\$227,000.0
01-Sep-22	12	4.39%	\$43,965.30	\$9,965.30	\$34,000.00	\$193,000.0
01-Sep-23	13	4.39%	\$43,472.70	\$8,472.70	\$35,000.00	\$158,000.0
01-Sep-24	14	4.39%	\$43,936.20	\$6,936.20	\$37,000.00	\$121,000.0
01-Sep-25	15	4.39%	\$44,311.90	\$5,311.90	\$39,000.00	\$82,000.0
01-Sep-26	16	4.39%	\$43,599.80	\$3,599.80	\$40,000.00	\$42,000.0
01-Sep-27	17	4.39%	\$43,843.80	\$1,843.80	\$42,000.00	\$0.0
GRAND TO	TAL		\$744,311.86	\$234,311.86	\$510,000.00	_

# Latah County Tax Increment Repayment Schedule

1-Jan-2015	\$4,000
1-Jan-2016	\$2,000
1-Jan-2017	\$3,500
1-Jan-2018	\$3,500
1-Jan-2019	\$3,500
1-Jan-2020	\$3,500
1-Jan-2021	\$5,000
1-Jan-2022	\$5,000
1-Jan-2023	\$5,000
1-Jan-2024	\$5,000
1-Jan-2025	\$5,000
1-Jan-2026	\$10,000
1-Jan-2027	\$12,000
1-Jan-2028	\$23,000
1-Jan-2029	\$24,537
Total	\$114,537