



City of Moscow Council Chambers • 206 E 3rd Street • Moscow, ID 83843

Commissioners Present	Commissioners Absent	Staff in Attendance
Steve McGeehan, Chair	Sandra Kelly	Bill Belknap, Executive Director
Mark Beauchamp	Dave McGraw	Jennifer Fleischman, Clerk
Steve Drown		Cody Riddle, <i>incoming</i> Executive Director
Maureen Laflin (virtual)		Renee Tack, Treasurer
Nancy Tribble		

McGeehan called the meeting to order at 7:02 a.m.

1. Welcome to New Board Members – Chair McGeehan

McGeehan introduced the new Agency members and had each Commissioner provide a brief background.

2. Consent Agenda (A)

Any item will be removed from the consent agenda at the request of any member of the Board and that item will be considered separately later.

- A. *Minutes from November 18, 2021*
- B. *November 2021 Payables*
- C. *November 2021 Financials*
- D. *December 2021 Payables*
- E. *December 2021 Financials*

Tribble moved for approval of the consent agenda as provided, seconded by Drown. Motion carried unanimously.

3. Public Comment

Members of the public may speak to the Board regarding matters NOT on the Agenda nor currently pending before the Moscow Urban Renewal Agency. Please state your name and resident city for the record and limit your remarks to three minutes.

None.

4. Election of Officers for 2022 (A) – Chair McGeehan

Per the Agency's bylaws, annual officer elections are to be held at the first meeting of the year. The Agency will elect and appoint officers for the positions of Chairperson, Vice Chairperson and Secretary.

There was a brief explanation of each elected officers' duties. McGeehan indicated he was willing to continue as Chair, if nominated. Drown nominated McGeehan as Chair, and Laflin seconded. Tribble nominated Beauchamp as Vice Chair, and McGeehan seconded. Drown nominated Tribble as Secretary, and McGeehan seconded.

Drown moved to elect Steve McGeehan as Chair, Mark Beauchamp as Vice Chair, and Nancy Tribble as Secretary. Laflin seconded the motion for the 2022 election of officers for the Agency. Motion carried unanimously.

5. Introduction of New Executive Director – Bill Belknap

The City of Moscow provides administrative, financial and executive director services to the Agency through the Administrative Services Agreement. Cody Riddle was recently hired as the Deputy City Supervisor for Community Development with the City of Moscow. Riddle will be introduced to the Board in preparation of transitioning into the role of Executive Director for the Agency over the next two months.

Belknap reviewed the Agency’s history of Executive Directors and how the City of Moscow works with the Agency. Cody Riddle introduced himself and provided a brief background of his prior work and qualifications. The Board thanked Belknap for his work and service to the Agency.

6. 2022 Legacy Crossing Projects Review – Cody Riddle

Staff will provide an overview of the upcoming capital construction projects programmed for upcoming construction season.

Riddle and Belknap reviewed the upcoming Legacy Crossing projects for 2022, with the understanding that some of the funding may not be expended until FY2023. There was a brief discussion about trees and pesticides in downtown Moscow. The northern boundary of the Legacy Crossing District ends on the north side of “A” Street.

7. General Agency Updates

- *Legacy Crossing District*

The DDA has been drafted and sent to legal counsel in Boise for review. Updated construction cost estimates have not been received from Olps for the Sixth and Jackson property purchase.

- *Alturas District*

The next bid advertisement cycle will conclude soon and the results will be brought before the Agency after the Bid Opening.

- *General Agency Business*

Brief review of the legislative updates from 2021 and the upcoming changes projected to occur in 2022.

McGeehan declared the meeting adjourned at 7:49 a.m.

Mark Beaudry
Mark Beaudry, Vice Chair

Steve McGeehan, Agency Chair

3/17/22

Date