



**City of Moscow Council Chambers • 206 E 3<sup>rd</sup> Street • Moscow, ID 83843**

Commissioners Present	Commissioners Absent	Staff in Attendance
Steve McGeehan, Chair	Mark Beauchamp	Cody Riddle, Executive Director
Steve Drown	Dave McGraw	Jennifer Fleischman, Clerk
Sandra Kelly	Nancy Tribble	Renee Tack, Treasurer
Maureen Laflin		

McGeehan called the meeting to order at 7:03 a.m.

**1. Consent Agenda (A)**

*Any item will be removed from the consent agenda at the request of any member of the Board and that item will be considered separately later.*

**A. Minutes from August 25, 2022**

**B. August 2022 Payables**

**C. August 2022 Financials**

Laflin moved for approval of the consent agenda as presented, seconded by Kelly. Roll Call Vote: Ayes: Unanimous. Nays: None. Abstentions: None. Motion carried.

**2. Public Comment**

*Members of the public may speak to the Board regarding matters NOT on the Agenda nor currently pending before the Moscow Urban Renewal Agency. Please state your name and resident city for the record and limit your remarks to three minutes.*

None.

**3. Resolution for Disbursement of Alturas Lot Sale Proceeds to Taxing Districts (A) – Cody Riddle**

*The Agency Board previously determined the net proceeds from all lot sales in Alturas should be distributed to the taxing districts. The Agency has successfully completed the sale of the one remaining lot. The sale proceeds totaled \$92,538.50, while the Agency incurred publication expenses of \$610.74, leaving net proceeds in the amount of \$91,927.76. Staff has prepared a Resolution for the Board’s consideration directing the disbursement of the net proceeds to the Latah County Treasurer for distribution to the taxing districts on a pro-rate basis in accordance with the current property tax levy allocation.*

Riddle informed the Board that the last lot for Alturas was successfully sold and the proceeds of approximately \$91,000.00 needs to be disbursed back to the taxing districts.

Drown moved to disburse the proceeds from the Alturas Lot Sales to the taxing districts, seconded by Laflin. Roll Call Vote: Ayes: Unanimous. Nays: None. Abstentions: None. Motion carried.

The Board talked about who purchased the last lot and the subsequent business that would be added to the Alturas Technology Park. There was also some discussion about additions, modifications, and upkeep of the current buildings. The management of the buildings and Park is not the Urban Renewal Agency’s responsibility.

Laflin moved to adopt the corresponding Resolution 2022-03 as presented, seconded by Kelly. Roll Call Vote: Ayes: Unanimous. Nays: None. Abstentions: None. Motion carried.

**4. Finance Committee Appointments (A) – Cody Riddle**

*Article IV, Section 2 of the Agency’s bylaws establishes the structure and responsibilities of a Finance Committee. This group has been inactive in recent years. It is to be comprised of two board members and three individuals from the general community. The Committee has historically provided recommendations on the capital improvement plan, annual budget, and agency contributions to projects exceeding fifty-thousand dollars (\$50,000). Staff is recommending the addition of Jenny Ford, Business Relationship Officer with Idaho Central Credit Union, to the Committee. Jon Kimberling, with Kimberling Insurance, has agreed to continue serving. Staff is seeking a third community member, and will ask the board for two members.*

Riddle provided a review of the conversations regarding the bylaws and policies around the URA’s Finance Committee. Three individuals from the general public have been recruited for the Committee. Staff recommended appointing all five (5) members today for a two-year term. McGeehan had requested Tribble and Beauchamp participate on the Finance Committee as Board representatives and they agreed to serve in that capacity. The Board talked about the structure and flexible meeting times for the Committee.

Kelly moved to confirm the appointments for the Urban Renewal Agency’s Finance Committee as Jon Kimberling, Jenny Ford, Dave Kiblen, Mark Beauchamp, Nancy Tribble, and Steve McGeehan. Motion seconded by Laflin. Roll Call Vote: Ayes: Unanimous. Nays: None. Abstentions: None. Motion carried.

**5. General Agency Updates – Cody Riddle**

- *General Agency Business*

Riddle reminded the Board on the action dates and items needed to move forward with Olps as the developer for the Sixth and Jackson Legacy District property. The meeting scheduled for October 20<sup>th</sup> may be cancelled, but the meeting to discuss the Legacy property next steps will be held on November 3<sup>rd</sup>, 2022.

The Board continued to discuss the Alturas district buildings, businesses, and potential.

McGeehan declared the meeting adjourned at 7:27 a.m.

  
Mark Beauchamp, Agency Vice Chair

11/3/22  
Date