



Meeting Minutes: June 1, 2023, 7:30 a.m.

**City of Moscow Council Chambers • 206 E 3<sup>rd</sup> Street • Moscow, ID 83843**

Commissioners Present	Commissioners Absent	Staff in Attendance
Nancy Tribble, Secretary	Mark Beauchamp	Cody Riddle, Executive Director
Sandra Kelly	Steve McGeehan	Jennifer Fleischman, Clerk
Tom Lamar	Maureen Laflin	Renee Tack, Treasurer
Alison Tompkins		

Tribble called the meeting to order at 7:33 a.m.

**1. Consent Agenda (A)**

*Any item will be removed from the consent agenda at the request of any member of the Board and that item will be considered separately later.*

**A. Minutes from May 18, 2023**

The Board discussed the minutes and public comment from May 18, 2023 and agreed to be more mindful during future conversations regarding private property.

Tompkins moved for approval of the consent agenda as presented, seconded by Kelly. Roll Call Vote; Ayes: Unanimous (4). Nays: None. Abstentions: None. Motion carried.

**2. Public Comment**

*Members of the public may speak to the Board regarding matters NOT on the Agenda nor currently pending before the Moscow Urban Renewal Agency. Please state your name and resident city for the record and limit your remarks to three minutes.*

None.

**3. Review of Legacy Crossing Evaluation Criteria and Presentation Format (A) – Cody Riddle**

*Staff will present a draft evaluation review form for the Board's consideration along with a recommended format for the upcoming presentations. The criteria included in the final form and presentation format will be provided to the respondents to guide their future presentations.*

Riddle presented a draft Evaluation Criteria and Scoring Matrix for the Board's proposed use, and talked about the potential format for the applicant presentation's on July 6<sup>th</sup>. Staff recommends the presentation's focus on providing more information regarding Criteria 3 and 4 of the Evaluation Summary: probability of success and the developer's expectations for the Board.

A Board member requested the applicants also include talking points about how "alive" the property would be and how it would stimulate interaction between with the University of Idaho and Downtown. There was a brief discussion about the timing and format of the presentations. The scoring and evaluation criteria were not in the Request for Proposal. Staff will send letters with the Evaluation Criteria attached, inviting the applicants to present on July 6<sup>th</sup>, 2023. The Board's scoring will be based cumulatively from the proposal and presentation.

Kelly moved for approval of the Evaluation Criteria and Scoring Matrix as presented, seconded by Lamar. Roll Call Vote; Ayes: Unanimous (4). Nays: None. Abstentions: None. Motion carried.

#### 4. General Agency Updates – Cody Riddle

- *General Agency business*

None.

Tribble declared the meeting adjourned at 8:00 a.m.



Steve McGeehan, Agency Chair

6-16-23

Date