



Meeting Minutes: Thursday, June 5, 2025, 7:30 a.m.

City of Moscow Council Chambers • 206 E 3rd Street • Moscow, ID 83843

Commissioners Present	Commissioners Absent	Staff in Attendance
Steve McGeehan, Chair	Drew Davis	Cody Riddle, Executive Director
Mark Beauchamp	Tom Lamar	Jennifer Fleischman, Clerk
Sandra Kelly		Renee Tack, Treasurer
Alison Tompkins		
Nancy Tribble		

McGeehan called the meeting to order at 7:33 a.m.

1. Consent Agenda (A)

Any item will be removed from the consent agenda at the request of any member of the Board and that item will be considered separately later.

A. Minutes from May 15, 2025

Tompkins moved for approval of the consent agenda as presented, seconded by Kelly. Vote by Acclamation: Ayes: Kelly, McGeehan, Tompkins, Tribble (4). Nays: None. Abstentions: Beauchamp (1). Motion carried.

2. Public Comment

Members of the public may speak to the Board regarding matters NOT on the Agenda nor currently pending before the Moscow Urban Renewal Agency. Please state your name and resident city for the record and limit your remarks to three minutes.

None.

3. Sixth and Jackson Street Property Follow-Up Discussion (A)

Owners of property adjacent to the Agency's Sixth and Jackson Street property spoke to the Board during the meeting on May 15, 2025. Staff will guide a discussion to gauge the Board's interest in issuing a new request for development proposals for the property.

Riddle briefly reviewed the presentation and conversation highlights from the last meeting and talked about the process if the Board chose to publish another Request for Proposals (RFP) for the Sixth and Jackson Street property. The Board members discussed the different options for moving forward, including doing a Lot Division and accepting proposals for either or both properties. The Board spent some time talking about different possible uses of the property. The Agency wants to have a clear scoring criteria with the RFP.

Beauchamp arrived at 7:49 PM

Tompkins moved to direct Staff to prepare a draft RFP for the Sixth and Jackson Street property as discussed, seconded by Kelly. Roll Call Vote: Ayes: Unanimous (5). Nays: None. Abstentions: None. Motion carried.

4. Preliminary Review of the FY2026 Budget (A)

Staff has prepared a preliminary draft of the FY2026 Budget for the Board's review in preparation of the scheduled public hearing on August 7, 2025. Staff will be seeking input on the draft to complete the budget for review by the Board ahead of the public hearing.

Riddle presented a draft preliminary budget for FY2026, as described above, and asked the Board to review it in preparation for the final draft review on the meeting scheduled for July 3rd, 2025. There was a short conversation about the Latah County tax repayment schedule and the projected revenue for FY2026.

5. General Agency Updates – Cody Riddle

- *The regular meeting of the Urban Renewal Agency scheduled for June 19 will be cancelled. The Board will next meet at the regular meeting scheduled for July 3rd, 2025.*
- *General Agency Business:*
 - Staff is working with the City of Moscow Parks Department to create a plan for planting trees along the Sixth and Jackson Street property.
 - Current City Administrator for the City of Moscow, Bill Belknap, will be acting as interim Executive Director for the Agency starting in the fall.

The meeting adjourned at 8:03 a.m.



Steve McGeehan, Agency Chair

7-17-25

Date